

Trade Aid Trust Fund

Application for Assistance



When making an application for assistance from Trade Aid please Send a letter or email clearly stating your name, your organisation, full address and telephone number and contact detail of the person *or persons* in charge of the project.

Organisation: **Mityana Open Troop Foundation.**

Full Address and Zip Code and country of receiving organisation:

P.O BOX 358 MITYANA UGANDA EAST AFRICA

WWW. mityanaopentroop.org

Telephone No: **+256772465207 / +256706494642**
mathewyawe@gmail.com

E-mail:

Contact's name: **Mr. Mathew Yawe**

Alternative contact: Mr. Mawejje Herbert

What are your current activities?

The organization recruits and trains vulnerable and disadvantaged youth, and unemployed youth due to lack of job skills, whom are trained in sustainable vocational skills to enable them set up own workshops in the communities where they came from. The youth are trained in two year course in; Tailoring designing & garment cutting, carpentry & joinery, Hair dressing beauty & cosmetology, motor vehicle mechanics.

What type of Trade Aid boxes would benefit your organisation or would custom made boxes be more appropriate?

We would like any type of high voltage / strong machines both manual and power, which can work well. But Singer and pfaff type of machines are mostly used in Uganda and can worker longer. For more information, some of the machines will be given out to project graduates as start-up machines to enable them go and start right away

Trade Aid Trust Fund, Orchard House, Main Street, Denton, Grantham. UK. NG32
1JW

Charity registration NO: 1120283, Contact: Rotarian Alan Geeson PHF

Trade Aid Trust Fund

own jobs. The rest of the machines will be placed in the training workshops at the project/centre.

How many people will benefit if we decide to help by sending our Trade Aid boxes

A total number of 100 learners/trainees, will benefit directly from the sewing machines. And expect more 5000 communities benefit indirectly.

Have you a Rotary Club in your area *or near the Port of entry or Airport* who can be of assistance and whom we can liaise with if any problems arise.

Name of Club if appropriate:

Mityana Rotary Club. However, we are not members of this Club.

Can you explain how will you oversee the use of the tools supplied and what checks you will have in place to see that they remain with the project.

The donated sewing machines, some will be given out to the graduating youth as start-up tools, to enable them go and start own workshop in the communities where they came from. Then the rest of the machines, will be placed in the project training workshop, to enable all the trainees, have hands on training, as at the moment "machine to trainee ratio is" 1 machine to 5 learners! However, there will be Routine maintenance of the sewing machines, as learners leads to machines encountering mechanical faults daily.

With your application please send copies of any *formal registration* your organisation may have and a reference letter either from your local Rotary Club, Community or Church group or a local NGO leader.

Our Terms of reference

The trustees will consider your request at their next meeting following your application. Please note that Trade Aid Trust Fund is restricted in the support it can give depending on finance available at the time.

The Trustees reserve the right to refuse an application if they do not deem it fits in with the ideals of Trade Aid and Rotary.

Under no circumstances will money be sent to a project overseas.

Trade Aid will only cover the cost of supplying the boxes and shipment to the country, which will normally be the main airport. If you are receiving the boxes in this country (UK) for onward transportation by your organisation Trade Aid will cover the cost of getting the boxes to your office or warehouse.

You as the receiving organisation are responsible for any import duties demurrage and transport and you will be required to sign below as a

Trade Aid Trust Fund, Orchard House, Main Street, Denton, Grantham. UK. NG32
1JW

Charity registration NO: 1120283, Contact: Rotarian Alan Geeson PHF

Trade Aid Trust Fund

Memorandum of Understanding that you agree to these terms before any boxes are dispatched.

To help you obtain a waiver of fees or to get an indication of the likely charges, we will send you copies of our gift certificate with details of the box contents and a copy of the commercial invoice stating the value of the goods in advance. Flight details and a copy of the AWB will be sent when known.

The trustees also ask that on receiving the boxes you send a report and photographs showing how the tools are being used to the advantage of your community.

I/We having read and understood the terms of reference detailed above and agree to the conditions set out and will abide by them.

Signed:



Print Name: **Mr. Mathew Yawe.**

On behalf of; **Mityana Open Troop Foundation, Organisation**

UK Address and Postcode: if applicable

Telephone Number: **+256772465207 / +256706494642** Email:
mathewyawe@gmail.com

Dated: 8th/February/ 2017.
